

Carlyon Beach Homeowners Association

Board Meeting Minutes

December 19th, 2023

Present: Mike Haskett, Pat Olive, Richard Allard, Marv Harris, Dianne Bradford, Stan Harris, Barb Quick

Absent: Destiny Hagest

- I. Call to order: 6:02 pm**
- II. Flag salute**
- III. Board meeting protocol**

Motion 1: Pat moves to excuse Destiny from the board meeting. Seconded by Barb. Unanimous. No discussion.

- IV. Member comments**
- V. Approve last month's board meeting minutes**

Motion 2: Pat moves to approve November's board meeting minutes. Seconded by Marv. Barb abstains. No discussion.

- VI. Treasurer's report**
 - A. Bank account reallocation progress – update only**
 - B. PO/ordering procedure needs revision – set up meeting to document process – Dianne**
 - C. Discussion of collecting accounts aging over 30 days**
- VII. Board member, committee, and management reports**
 - A. President's report – Pat Olive**
 - B. Management report – Mike Haskett**
 - C. Architecture – Destiny Hagest**
 - D. Communications – Destiny Hagest**
 - E. Compliance- Dianne Bradford**
 - F. HR topics – Barb Quick**
 - G. Marina – Stan Harris**
 - H. Memory Garden Update – Dianna Bradford**
 - I. Parks and Rec – Barb Quick and Dianne Bradford**

Motion 3: Richard moves to approve cedar trimming quote for community park up to \$3,000. Seconded by Dianne. Unanimous. No discussion.

- J. Roads and Stormwater – Marv Harris**
- K. Wagon update – Barb Quick**
- L. Water distribution system update**

Motion 3: Richard moves to approve moving waterlines bid from KCL from unrestricted for \$8,800. Seconded by Marv. Unanimous. No discussion.

M. Water and waste water – Richard Allard

VIII. New business

Motion 4: Pat moves to move into executive session. Seconded by Marv. Unanimous. No discussion.

IX. Executive session

Motion 5: Pat moves to exit executive session. Seconded by Barb. Unanimous. No discussion.

Motion 6: Barb moves to adjourn the meeting. Seconded by Dianne. Unanimous. No discussion.

X. Adjournment